**Tour Behavioral Expectations**

The company you’re about to tour has opened their doors for us. Keep in mind that this tour costs time and money for the company. They have taken out time in their schedule, employees that talk to you are off the line and it affects their bottom line. Your behavior will reflect on any hiring they may do.

**You are trusted to follow these rules:**

* Follow all safety instructions
* Do not touch machinery or product unless given permission
* Represent your school, DARS, DBVI and Yourself in a positive manner
* Stay with the group while on the tour
* Listen respectfully to the tour guide. Ask questions when the tour guide presents the opportunity when they pause or ask for questions
* Do not interrupt the tour guide
* Be mindful of personal space and safety issues
* Wear recommended clothes and foot wear following employer’s dress code. Employers may require you to remove Jewelry and piercings. Do this before leaving on the tour.
* Bring an id. Some tours may require one.
* Do not bring your cell phone. Secure the phone in the van, home or at school.
* Bring something for your pocket if you need to fidget quietly.
* Keep personal conversations out of the plant and on the car/bus ride

To maximize your time during the tour:

* Look up the company on the web prior to tour to get an understanding of the business
* Have 3 questions ready to ask the guide/employer

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_